

## EXECUTIVE COUNCIL MEETING MINUTES

### SELPA II

May 15, 2020

Zoom Video/Phone Conference

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#### MEMBERS PRESENT:

<u>x</u> CUSD	Joe Vidal for Craig Baker	<u>x</u> SCCOE	Mary Ann Dewan
<u>x</u> FUHSD	Nancy Sullivan for Polly Bové	<u>x</u> SELPA AU	Leo Mapagu
<u>x</u> SESD	Linda Van Mouwerik for Benjamin Picard		

**OTHERS PRESENT:** Karen Santiago (SELPA), Marjorie Paeste (SELPA)

**TIME CONVENED:** 11:07 a.m.      **TIME ADJOURNED:** 11:32 a.m.      **RECORDER:** Marjorie Paeste

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#### I. PUBLIC SESSION

##### A. Roll Call and Welcome of Guests

The meeting was called to order at 11:07 a.m. Roll was taken by SELPA Director, Leo Mapagu. There were no guests present at the meeting.

##### B. Hearing of persons wishing to address the Council

There was no one wishing to address the Council.

#### II. CONSENT ITEMS

##### A. Setting the Agenda

Dr. Mary Ann Dewan moved to approve the agenda as presented. Nancy Sullivan seconded and the motion carried, 4-0.

##### B. Approval of minutes

Dr. Mary Ann Dewan moved to approve the minutes from the February 28, 2020 meeting as written. Nancy Sullivan seconded and the motion carried, 4-0.

#### III. ACTION ITEMS

##### A. Changes to the SELPA Inter-district Transfer Procedure and Low Incidence Purchasing Policy

The SELPA Inter-district Transfer Procedure was reviewed by legal counsel and some changes were recommended to further clarify responsibilities between the District of Residence and District of Attendance. The Low Incidence Purchasing Policy was also revised by legal counsel in order to take into consideration new law that pertains to low incidence equipment that is also assistive technology. Nancy Sullivan moved to approve said changes, and Linda Van Mouwerik seconded. The motion carried, 4-0.

##### B. Changes to the SELPA II Budget Allocation Plan 2020-21

1. Update Pupil Count Census Dates used in Fiscal Reports (due to Transition from CASEMIS to CALPADS)
  - a) SELPA Inter-District Transfers
    - Census Date: Average of Dec 1 & April 1 Enrollment
    - Data Source: District of Service (DOS) School Information System (SIS)
  - b) Students Living At LCI - NW SELPA Cost Share
    - Census Date: Average of Dec 1 & April 1 Enrollment

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- Data Source: SIRAS (Active students) Districts will need to ensure students living in LCI are marked accordingly.
- c) Distribution of Low Incidence Funds
  - Census Date: Prior Year December 1 Low Incidence (LI) Pupil Count (Primary and Secondary Disability)
  - Data Source: SIRAS
- d) Distribution of Federal Preschool (Resource Code 3315) & Preschool Staff Development (Resource Code 3345)
  - Census Date: Prior Year April 1 Preschool Count (Ages 3-5)
  - Data Source: SIRAS
- e) No changes requested for SELPA II Regional Program Cost Sharing in 2020-2021.

Dr. Mary Ann Dewan moved to approve the changes to the 2020-21 SELPA II Budget Allocation Plan, as listed above. Nancy Sullivan seconded, and the motion carried 4-0.

**C. Continue \$400 invoice to districts to cover basic costs for SELPA Staff Development, in lieu of individual registration fees (ex: Diagnostic Center trainings), same as in previous years.**

Linda Van Mouwerik moved to approve the continued \$400 invoice for SELPA Staff Development workshops for districts. Nancy Sullivan seconded, and the motion carried, 4-0.

**D. Proposed 2020-21 SCCOE Special Ed Block Rates**

Leo Mapagu summarized the cost-saving efforts of SCCOE with regards to the Special Ed Block rates. Dr. Mary Ann Dewan mentioned that SCCOE Special Ed is exploring additional opportunities for more cost reduction that have not yet been factored into the current rates. Enrollment patterns and 1:1 paras are being monitored. There will be an elimination of one program manager, two principals, two school office coordinators, and 19 paraeducators. 41 vacant positions will not be filled, and the budget for materials and supplies will be reduced. Collectively, this effort will result in about \$2.4M additional reduction to the Block. It was clarified that there will no longer be a program manager/specialist to be hired as previously planned. Nancy Sullivan moved to approve the proposed 2020-21 SCCOE Special Ed Block Rates. Joe Vidal seconded and the motion carried, 4-0.

**E. Approval of SELPA II Executive Council Meeting Calendar for 2020-2021**

Dr. Mary Ann Dewan moved to approve the 2020-21 SELPA II Executive Council meeting calendar. Linda Van Mouwerik seconded and the motion carried, 4-0.

**F. Nomination and Election of SELPA II Executive Council Chair for 2020-2021**

Dr. Mary Ann Dewan moved to nominate/elect Supt. Polly Bové as the SELPA II Executive Council Chair for 2020-2021. Joe Vidal seconded and the motion carried, 4-0.

**G. Selection of 2020-2021 SELPA II Representative to the SELPA Superintendents' Representative Council**

Nancy Sullivan moved to nominate/elect Supt. Polly Bové as the SELPA II representative to the SELPA Superintendents' Rep Council for 2020-2021. Joe Vidal seconded and the motion carried, 4-0.

## **EXECUTIVE COUNCIL MEETING MINUTES**

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#### **IV. SELPA EXECUTIVE DIRECTOR UPDATES**

Leo Mapagu shared the following information:

- CDE released new due dates for Local Plan submissions. Section B-Governance & Administration and Section C-Annual Assurances submissions have been moved to June 30, 2021. Section D-Annual Budget Plan and Section E-Annual Service Plan will be submitted to the SELPA Executive Councils for approval in June, and are due to CDE on June 30, 2020.
- NW SELPA will be renewing their contract with Siras Systems. Siras is maintaining their per pupil rate through the next three years. There will be a 2% increase in total contract amount due to the increase in number of students with disabilities in the system. The contract will be brought to the SELPA Superintendents' Rep Council meeting next week for approval.
- A request for proposal (RFP) has been sent out to CDE-certified Non-Public agencies in an effort to create a central entity (SCCOE) for contracting with agencies to reduce duplicated negotiation and contractual efforts and maximize economies of scale to obtain reasonable and competitive rates.
- The SELPA AU Budget (broken down by SELPA contribution) for 2020-2021 will be approved at the SELPA Superintendents' Rep Council meeting next week.

#### **V. ADJOURNMENT**

Nancy Sullivan moved to adjourn the meeting at 11:32 a.m. Joe Vidal seconded and the motion carried, 4-0.