



**EXECUTIVE COUNCIL MEETING MINUTES**

SELPA II  
 May 21, 2021  
 via Zoom Online

**MEMBERS PRESENT:**

<u>  x  </u> CUSD	Stacy McAfee-Yao	<u>  x  </u> SCCOE	Mary Ann Dewan
<u>  x  </u> FUHSD	Polly Bové	<u>  x  </u> SELPA AU	Leo Mapagu
<u>  x  </u> SESD	Michael Gallagher		

**OTHERS PRESENT:** Nancy Sullivan (FUHSD), Karen Santiago (SELPA), Rebecca Morris (SELPA), Marjorie Paeste (SELPA)

**TIME CONVENED:** 11:04 a.m.      **TIME ADJOURNED:** 11:30 a.m.      **RECORDER:** Rebecca Morris

**I. PUBLIC SESSION**

**A. Roll Call and Welcome of Guests**

Ms. Nancy Sullivan called the meeting to order at 11:04 a.m. on behalf of chairperson, Supt. Polly Bové. Roll was taken by Mr. Leo Mapagu.

**B. Hearing of persons wishing to address the Council**

There was no one wishing to address the Council.

**II. CONSENT ITEMS**

**A. Setting the Agenda**

Dr. Mary Ann Dewan moved to approve the agenda as presented. Dr. Michael Gallagher seconded and the motion carried, 4-0.

**B. Approval of minutes from the April 23, 2021 meeting**

Dr. Mary Ann Dewan moved to approve the minutes from the April 23, 2021 meeting. Dr. Michael Grove seconded and the motion carried, 4-0.

**III. ACTION ITEMS**

**A. Changes to SELPA II Budget Allocation Plan 2021-22**

<p><b>1. Budget Allocation Plan Items with No Changes</b>          It is recommended that the SELPA II Executive Council approve the following Budget Allocation Plan Items with no changes as recommended by SELPA II special education program and fiscal representatives:</p>	
Budget Allocation Plan Items	Additional Information/Current Allocation Method
a.) SCCOE Special Ed Facilities Rates	Keep Facilities rates at status quo. Awaiting districts to submit data to SCCOE to "test" proposed formula from School Services of California.

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	Compensation/fee = \$27,148/class, 6.92 pupils/class, 65% for land only
b.) Distribution of Federal Local Assistance Entitlements (Resource Code 3310)	Distribute portion of Preschool allocation (9.01%) by Prior Year Preschool Pupil Count; Distribute balance (90.99%) by Prior Year June P-2 Total K-12 ADA
c.) Distribution of Federal Preschool Grant (Resource Code 3315)	Prior Year April 1 (SIRAS) Special Ed Preschool Pupil Count
d.) Distribution of Federal Preschool Staff Development Grant (Resource Code 3345)	Prior Year April 1 (SIRAS) Special Ed Preschool Pupil Count
e.) Distribution of Federal Mental Health Grants (Resource Code 3327)	As part of the cost sharing arrangement, SELPA II agreed to pass through Federal Mental Health Funds to Fremont UHSD, and Fremont UHSD agreed to manage the Therapeutic Services Contract with an agreed upon NPA to support the TSDC programs.
f.) Distribution of State Mental Health Funds (Resource Code 6512)	Prior Year Total K-12 ADA, High School Districts Weighted at 1.5, after full payment of Therapeutic Services Contract to Fremont UHSD.
g.) Distribution of Regionalized Services/Program Specialist (RS/PS) Revenue	The SELPA AU Operations budget is shared by SELPAs 1,2,3,4,7 by Total K-12 ADA. RS/PS revenue is used to cover cost of SELPA AU Operations budget (approved by SELPA Representative Council). Any RS/PS balance is distributed to Fremont UHSD.
h.) SELPA Excess Tax Allocation	Prior Year Special Ed Pupil Count
i.) SELPA Professional Development	Continue to send \$400 invoice to districts to cover basic costs for SELPA Staff Development, in lieu of individual registration fees (ex: Diagnostic Center trainings)

Supt. Stacy McAfee-Yao moved to approve the Budget Allocation Plan Items with no changes as outlined above. Dr. Michael Gallagher seconded, and the motion carried 2-0.

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#### **2. Countywide Equalization of Base Rates and Elimination of MOU 1 & MOU 2**

It is recommended that the SELPA II Executive Council approve the Countywide Equalization of Base Rates and Elimination of MOU 1 & MOU 2 outlined below, as recommended by SELPA II special education program and fiscal representatives.

- Eliminate MOU 1 and MOU 2
- Districts will pay “true costs” of COE programs
- Take the revenue from SELPA III’s Base Rate that is in excess of the statewide target rate to redistribute to all SELPAs
- Distribute excess revenue from SELPA III to all SELPAs in the county by SELPA ADA
- All SELPAs in the county will have the same base rate
- LEAs within SELPA II will have the same base rate
- Any new MOU developed will be reviewed annually

Dr. Mary Ann Dewan reported that the South East SELPA Consortium does not want to eliminate MOUs 1 and 2 until a countywide conversation at the superintendent level is held. It was proposed that this item be agendaized at the next County Superintendent’s Association meeting in early June to further investigate impact, resolve differences in understanding from the South East Consortium side, and determine a process in case of disagreement. Dr. Mary Ann Dewan moved to table this item until the countywide superintendents’ conversation is held. Dr. Michael Gallagher seconded, and the motion carried 4-0.

#### **B. Proposed 2021-22 SCCOE Special Ed Block Rates**

Dr. Michael Gallagher moved to approve the proposed 2021-22 SCCOE Special Ed Block Rates, as presented by the SCCOE Special Education department at the Rebenching meetings. Supt. Stacy McAfee-Yao seconded and the motion carried, 4-0.

#### **C. Approval of SELPA II Executive Council Meeting Calendar for 2021-22**

The 2021-22 draft meeting calendar was reviewed. It was noted that there is a conflict with the February 2022 meeting date, as most districts will be closed for Presidents’ week. It was suggested to move that meeting date to January instead. Supt. Stacy McAfee-Yao moved to approve the meeting calendar for 2021-22 with the revision. Dr. Michael Gallagher seconded and the motion carried, 4-0.

#### **D. Nomination and Election of SELPA II Executive Council Chair for 2021-22**

Supt. Stacy McAfee-Yao moved to elect Supt. Polly Bové as the chair of the SELPA II Executive Council 2021-22. Dr. Michael Gallagher seconded and the motion carried, 4-0.

#### **E. Nomination and Election of SELPA II representative to the SELPA Superintendents’ Rep Council for 2021-22**

Dr. Mary Ann Dewan moved to elect Supt. Polly Bové as the representative to the SELPA Superintendents’ Rep Council for 2021-22, with Dr. Michael Gallagher as “vice representative”. Dr. Michael Gallagher seconded and the motion carried, 4-0.

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### IV. DISCUSSION ITEMS

#### A. SELPA Local Plan Updates

Director Leo Mapagu shared that the Local Plans are being finalized. Section B-Governance & Administration has been sent to the CACs for input. Sections D-Annual Budget Plan and E-Annual Service Plan will have input from program and fiscal representatives. The Local Plans will be presented for approval at the June Executive Council meetings and will be submitted to CDE on June 30<sup>th</sup>.

#### B. SELPA Director Updates

##### 1) SELPA-LCAP Consultation

The SELPA office is working with SCCOE's District LCAP Advisory Services to fulfill the requirements of AB-1808. Consultation meetings have been scheduled with districts this month of May.

##### 2) Alternative Dispute Resolution (ADR) Grants - NW SELPA applied for five ADR Grants (with a total of \$300k), that will help provide additional services to LEAs and families around Local Mediation, Facilitated IEP Meetings, Telephone Intermediary, Case Management, and Advisory Panel. The goal is to use these funds to assist parents and districts with issues brought about by COVID-19. The referral form and informational materials are posted on the SELPA webpage.

##### 3) CDE Compliance and Monitoring Activities – CDE is working internally on key five areas for the fall 2021 monitoring that would include supports and guidance on high quality IEPs, learning loss, and positive behavior.

Disproportionality – the Disproportionality Review data were reviewed. It was noted that Hispanic disproportionality is identified in almost all districts in NW SELPA. In the 2021-22 school year, NW SELPA-wide (collaborative) meetings will be held with member districts to share resources to address this issue. Lastly, Director Mapagu mentioned that the Policy and Procedures documents have been successfully submitted to CDE on behalf of the LEAs and SCCOE Special Ed.

Annual Performance Report – the 2019-20 report will be published by CDE in June. There are 14 different indicators and new indicators with new targets will be included.

##### 4) SELPA Activities (fiscal, data/CALPADS, professional development) – Director Mapagu shared that the SELPA AU held 33 trainings in 2020-21, with close to 2,200 duplicated participants. He also mentioned that SELPA Tax Allocations and Federal IDEA Expenditure reports have been submitted to CDE, and projections and distributions are in the works. The 2021-22 SELPA AU Budget overview/estimate per SELPA was also presented to the Council. CALPADS EOY 4 and EOY 3 submissions are in progress, as well as the spring 2021 DRDP and Personnel Data reports.

### V. ADJOURNMENT

Supt. Stacy McAfee- Yao moved to adjourn the meeting at 11:30 a.m. Dr. Michael Gallagher seconded and the motion carried, 4-0.