



## EXECUTIVE COUNCIL MEETING MINUTES

SELPA II  
May 26, 2023

### MEMBERS PRESENT:

<u>x</u> CUSD	Allison Liner for Stacy Yao	<u>x</u> SCCOE	Mary Ann Dewan
<u>x</u> FUHSD	Graham Clark	<u>x</u> SELPA AU	Leo Mapagu
<u>x</u> SESD	Michael Gallagher		

**OTHERS PRESENT:** Karen Santiago (SELPA), Marjorie Paeste (SELPA)

**TIME CONVENED:** 10:33 a.m.      **TIME ADJOURNED:** 10:57 a.m.      **RECORDER:** Marjorie Paeste

### I. PUBLIC SESSION

#### A. Roll Call and Welcome of Guests

Dr. Michael Gallagher called the meeting to order at 10:33 a.m. Roll was taken by SELPA Executive Director Leo Mapagu.

#### B. Hearing of persons wishing to address the Council

There was no one wishing to address the Council.

### II. CONSENT ITEMS

#### A. Setting the Agenda

Dr. Mary Ann Dewan moved to approve the agenda as presented. Supt. Graham Clark seconded and the motion carried, 4-0.

#### B. Approval of Minutes from the April 20, 2023 meeting

Dr. Mary Ann Dewan moved to approve the minutes from the April 20, 2023 meeting. Supt. Graham Clark seconded and the motion carried, 4-0.

### III. ACTION ITEMS

**A. Approval of SELPA II Executive Council Meeting Calendar for 2023-2024** - Supt. Graham Clark moved to approve the SELPA II Executive Council Meeting Calendar for 2023-2024. Dr. Mary Ann Dewan seconded and the motion carried, 4-0.

**B. Nomination and Election of SELPA II Executive Council Chair and Vice-Chair for 2023-2024** - Dr. Mary Ann Dewan moved that Dr. Michael Gallagher be the SELPA II Executive Council chairperson and Supt. Graham Clark be the SELPA II Executive Council vice-chairperson for 2023-23. Supt. Graham Clark seconded and the motion carried, 4-0.

**C. Selection of 2023-2024 SELPA II Representative to the SELPA Superintendents' Representative Council** Supt. Graham Clark moved that Dr. Michael Gallagher be the SELPA II representative to the SELPA Superintendents' Rep Council in 2023-24. Dr. Mary Ann Dewan seconded and the motion carried, 4-0.

**D. Revision of SELPA Local Plan to reflect consolidation of Santa Clara SELPAs I, II, III, IV, VII** – Santa Clara SELPAs I, II, III, IV, and VII will be merging into one SELPA (NW SELPA), with implementation in 2024-25. Work towards the consolidation will take place during the 2023-24 school year. As such, the Local Plan for submission to CDE by June 30, 2024 will need to reflect only one SELPA. Meetings with district administrators and CAC representatives have been held regarding this change. Supt. Graham Clark moved to approve the revision of the SELPA Local Plan to reflect said consolidation. Dr. Mary Ann Dewan seconded and the motion carried, 4-0.



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**E. Elimination of State and Federal Mental Health funding allocation in the SELPA Budget Allocation Plan effective 2023-24** - effective 2023-24, mental health funds will be directly allocated by the State to LEAs and will no longer flow through the SELPA Administrative Unit. The SELPA Budget Allocation Plan needs to be updated to reflect this change. Dr. Mary Ann Dewan moved to approve the elimination of State and Federal Mental Health funding allocation as currently stated in the SELPA Budget Allocation Plan. Supt. Graham Clark seconded and the motion carried, 4-0.

**F. Changes to Regional Program Cost Sharing** - each district will reduce their total budget amount by 35% before sending costs to SELPA office for shared calculations:

- a. Cupertino: 1 Clinical Manager and 11 Supervisors
- b. Sunnyvale: 0.50 Clinical Manager and 4 Supervisors
- c. Fremont Union HSD: 2 Behavior Specialists

Supt. Graham Clark moved to approve the changes to the Regional Program cost sharing. Dr. Mary Ann Dewan seconded and the motion carried, 4-0.

**G. SELPA II Budget Allocation Plan 2023-24**

Dr. Mary Ann Dewan moved to approve the SELPA II Budget Allocation Plan items as outlined below. Supt. Graham Clark seconded and the motion carried, 4-0.

<b>Budget Allocation Plan Items with <u>No Changes</u>*</b>	
<b>Budget Allocation Plan Items</b>	<b>Additional Information/Current Allocation Method</b>
a.) Distribution of Federal Local Assistance Entitlements (Resource Code 3310)	Distribute portion of Preschool allocation (9.01%) by Prior Year Preschool Pupil Count; Distribute balance (90.99%) by Prior Year June P-2 Total K-12 ADA
b.) Distribution of Federal Preschool Grant (Resource Code 3315)	Prior Year April 1 (SIRAS) Special Ed Preschool Pupil Count
c.) Distribution of Federal Preschool Staff Development Grant (Resource Code 3345)	Prior Year April 1 (SIRAS) Special Ed Preschool Pupil Count
d.) Distribution of Regionalized Services/Program Specialist (RS/PS) Revenue	SELPA AU Operations budget is shared by SELPAs 1,2,3,4,7 by Total K-12 ADA. RS/PS revenue is used to cover cost of SELPA AU Operations budget (approved by SELPA Representative Council). Any RS/PS balance is distributed to Fremont Union HSD.
e.) Distribution of Low Incidence Funds	Allocate 20% to SELPA AU for purchase of LI equipment and materials only. SELPA AU will return any unspent LI funds to districts using prior year LI pupil count. Allocate 80% to districts to spend on LI services and/or items less than \$500.
f.) SELPA Excess Tax Allocation	Prior Year Special Ed Pupil Count
g.) SELPA Professional Development	Invoice \$600 to districts to cover basic costs for SELPA Staff Development and materials for trainings.

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<p>h.) SCCOE Special Ed Facilities Rates</p>	<p>Keep Facilities rates at status quo. Facilities rate has been at status quo since 2018-2019. A facilities study was funded by SCCOE at the request of districts. Not all districts have submitted data to SCCOE to "test" the proposed facilities formula recommended by School Services of California.</p> <p>Compensation/fee = \$27,148/class, 6.92 pupils/class, 65% land only</p>
<p>i.) Out of Home Care Update- NW SELPA District Cost Share (LCI/NPS)</p>	<p>The Out-of-Home Care Funding calculates funding to each SELPA for foster youth, pupils placed in the short-term residential therapeutic program and three other types of facilities located within a SELPA's geographic boundaries.</p> <p>The Out of Home Care funds generated by Santa Clara SELPAs I, II, III, IV, VII are pooled together and are used to reimburse the Santa Clara COE Special Ed Department for their NPS/LCI Tuition expenditures.</p> <p>Any excess revenues off-sets the districts LCI cost sharing. If excess costs exceed excess revenues, those costs will be collected on an ADA basis.</p> <p><i>Note: Due to CDE recalculations and implementation of new formula in calculating the Out of Home Care funding, there is an estimated deficit of \$1M. With an estimated deficit, the district cost sharing contributions will increase.</i></p>

**IV. DISCUSSION/INFORMATION ITEMS**

**A. SELPA Director Updates**

- 1) **Updates to State Special Ed Base Funding** – the Special Ed Base Funding has increased statewide from \$820 in 2022-23 to \$887 in 2023-24. In 2022-23, the total funded ADA for the SELPAs come from the 2020-21 ADA. In 2023-24, most LEAs will be funded using 2021-22 ADA. The 2021-22 ADA reflects declining enrollment, and thus a decrease in AB602 funding. The increase in Base Rate cannot offset this effect of the ADA decrease.
- 2) **2023-24 SCCOE Special Ed Block Rates and District-SELPA Cost Share** – a summary that shows the per district and per SELPA cost share for the SCCOE SpEd Block Rates was shared, with a comparison between 2022-23 adjusted rates and 2023-24 estimated rates. Districts are projected to see an increase/decrease in cost based on their usage of SCCOE SpEd programs.
- 3) **SELPA Local Plan Updates** – the 2023-24 SELPA II Annual Service Plan & Annual Budget Plan have been shared with district program and fiscal administrators, as well as with CAC representatives for any questions/inputs/comments. These will be submitted/routed to Executive Council in June for approval, and then submitted to CDE by June 30<sup>th</sup>.

**V. ADJOURNMENT**

Dr. Michael Gallagher moved to adjourn the meeting at 10:57 a.m. Dr. Mary Ann Dewan seconded and the motion carried, 4-0.