



EXECUTIVE COUNCIL MEETING MINUTES

SELPA III
May 25, 2023

MEMBERS PRESENT:

- Cambrian	Kristi Schwiebert	- Luther B.	Edith Mourtos
X Campbell Elem	Shelly Viramontez	X Moreland	Clover Codd
X Campbell High	Robert Bravo	X Saratoga	Kenneth Geisick
- Lakeside	Sean Joyce	X Union	Carrie Andrews
X Loma Prieta	Kevin Grier	X SCCOE	Mary Ann Dewan
X Los Gatos	Misty Hartung for Paul Johnson	X SELPA AU	Leo Mapagu
- Los Gatos-Saratoga	Bill Sanderson		

OTHERS PRESENT: Heather Wellendorf (Campbell Elem), Karen Santiago (SELPA), Marjorie Paeste (SELPA)

TIME CONVENED: 11:04 a.m. TIME ADJOURNED: 11:25 a.m. RECORDER: Marjorie Paeste

I. PUBLIC SESSION

A. Roll Call and Welcome of Guests

Dr. Shelly Viramontez called the meeting to order at 11:04 a.m. Roll was taken by SELPA Executive Director Leo Mapagu.

B. Hearing of persons wishing to address the Council

There was no one wishing to address the Council.

II. CONSENT ITEMS

A. Setting the Agenda

Dr. Robert Bravo moved to approve the agenda as presented. Dr. Kenneth Geisick seconded and the motion carried, 7-0.

B. Approval of Minutes from the April 20, 2023 meeting

Dr. Kenneth Geisick moved to approve the minutes from the April 20, 2023 meeting. Dr. Robert Bravo seconded and the motion carried, 7-0.

III. ACTION ITEMS

A. Approval of SELPA III Executive Council Meeting Calendar for 2023-2024 - Dr. Mary Ann Dewan moved to approve the SELPA III Executive Council Meeting Calendar for 2023-2024. Dr. Kevin Grier seconded and the motion carried, 8-0.

B. Nomination and Election of SELPA III Executive Council Chair and Vice-Chair for 2023-2024 - Dr. Mary Ann Dewan moved that Dr. Kenneth Geisick be the SELPA III Executive Council chairperson and Dr. Kevin Grier be the SELPA III Executive Council vice-chairperson for 2023-23. Dr. Robert Bravo seconded and the motion carried, 8-0.

C. Selection of 2023-2024 SELPA III Representative to the SELPA Superintendents' Representative Council
Dr. Mary Ann Dewan moved that Dr. Robert Bravo be the SELPA III representative to the SELPA Superintendents' Rep Council in 2023-24. Dr. Clover Codd seconded and the motion carried, 8-0.

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- D. Revision of SELPA Local Plan to reflect consolidation of Santa Clara SELPAs I, II, III, IV, VII** – Santa Clara SELPAs I, II, III, IV, and VII will be merging into one SELPA (NW SELPA), with implementation in 2024-25. Work towards the consolidation will take place during the 2023-24 school year. As such, the Local Plan for submission to CDE by June 30, 2024 will need to reflect only one SELPA. Meetings with district administrators and CAC representatives have been held regarding this change. Dr. Kevin Grier moved to approve the revision of the SELPA Local Plan to reflect said consolidation. Dr. Robert Bravo seconded and the motion carried, 8-0.
- E. Elimination of State and Federal Mental Health funding allocation in the SELPA Budget Allocation Plan effective 2023-24** - effective 2023-24, mental health funds will be directly allocated by the State to LEAs and will no longer flow through the SELPA Administrative Unit. The SELPA Budget Allocation Plan needs to be updated to reflect this change. Dr. Kenneth Geisick moved to approve the elimination of State and Federal Mental Health funding allocation as currently stated in the SELPA Budget Allocation Plan. Dr. Robert Bravo seconded and the motion carried, 8-0.
- F. SELPA III Budget Allocation Plan 2023-24**
 Dr. Mary Ann Dewan moved to approve the SELPA III Budget Allocation Plan items as outlined below. Dr. Kevin Grier seconded and the motion carried, 8-0.

Budget Allocation Plan Items with <u>No Changes</u>*	
Budget Allocation Plan Items	Additional Information/Current Allocation Method
a.) Distribution of Federal Local Assistance Entitlements (Resource Code 3310)	Distribute portion of Preschool allocation (9.57%) by Prior Year Preschool Pupil Count; Distribute balance (90.43%) by Prior Year June P-2 Total K-12 ADA
b.) Distribution of Federal Preschool Grant (Resource Code 3315)	Prior Year April 1 (SIRAS) Special Ed Preschool Pupil Count
c.) Distribution of Federal Preschool Staff Development Grant (Resource Code 3345)	Prior Year April 1 (SIRAS) Special Ed Preschool Pupil Count
d.) Distribution of Regionalized Services/Program Specialist (RS/PS) Revenue	The SELPA AU Operations budget is shared by SELPAs 1,2,3,4,7 by Total K-12 ADA. RS/PS revenue is used to cover the cost of SELPA AU Operations budget (approved by SELPA Representative Council). Any RS/PS balance is distributed to member districts by Total K-12 ADA.
e.) Distribution of Low Incidence Funds	Allocate 20% to SELPA AU for purchase of LI equipment and materials only. SELPA AU will return any unspent LI funds to districts using prior year LI pupil count. Allocate 80% to districts to spend on LI services and/or items less than \$500.
f.) SELPA Excess Tax Allocation	Prior Year Special Ed Pupil Count

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g.) SELPA Professional Development	Invoice \$600 to districts to cover basic costs for SELPA Staff Development and materials for trainings.
h.) SCCOE Special Ed Facilities Rates	<p>Keep Facilities rates at status quo. Facilities rate has been on status quo since 2018-2019. A facilities study was funded by SCCOE at the request of districts. Not all districts have submitted data to SCCOE to "test" the proposed facilities formula recommended by School Services of California.</p> <p>Compensation/fee = \$27,148/class, 6.92 pupils/class, 65% for land only</p>
i.) Out of Home Care Update- NW SELPA District Cost Share (LCI/NPS)	<p>The Out-of-Home Care Funding calculates funding to each SELPA for foster youth, pupils placed in the short-term residential therapeutic program and three other types of facilities located within a SELPA's geographic boundaries.</p> <p>The Out of Home Care funds generated by Santa Clara SELPAs I, II, III, IV, VII are pooled together and are used to reimburse the Santa Clara COE Special Ed Department for their NPS/LCI Tuition expenditures.</p> <p>Any excess revenues off-sets the districts LCI cost sharing. If excess costs exceed excess revenues, those costs will be collected on an ADA basis.</p> <p><i>Note: Due to CDE recalculations and implementation of new formula in calculating the Out of Home Care funding, there is an estimated deficit of \$1M. With an estimated deficit, the district cost sharing contributions will increase.</i></p>
j.) Only 901 District Extraordinary Cost Pool for SELPA III	Beginning in 2016/2017, a 901 District Extraordinary Cost Pool of \$100,000 will be set aside each year, off the top, of the AB 602 Funding Entitlement to SELPA III. If it is not claimed, by necessity, by any of the 901 School Districts by May 31 of the Fiscal Year, it will be redistributed to all districts in the SELPA by ADA at the time of the P2 Certification at the end of June.

IV. DISCUSSION/INFORMATION ITEMS

A. SELPA Director Updates

- 1) Updates to State Special Ed Base Funding** – the Special Ed Base Funding has increased statewide from \$820 in 2022-23 to \$887 in 2023-24. In 2022-23, the total funded ADA for the SELPAs come from the 2020-21 ADA. In 2023-24, most LEAs will be funded using 2021-22 ADA. The 2021-22 ADA reflects declining enrollment, and thus a decrease in AB602 funding. The increase in Base Rate cannot offset this effect of the ADA decrease.



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- 2) **2023-24 SCCOE Special Ed Block Rates and District-SELPA Cost Share** – a summary that shows the per district and per SELPA cost share for the SCCOE SpEd Block Rates was shared, with a comparison between 2022-23 adjusted rates and 2023-24 estimated rates. Districts are projected see some increase/decrease in cost based on their usage of SCCOE SpEd programs.
- 3) **SELPA Local Plan Updates** – the 2023-24 SELPA III Annual Service Plan & Annual Budget Plan have been shared with district program and fiscal administrators, as well as with CAC representatives for any questions/inputs/comments. These will be submitted/routed to Executive Council in June for approval, and then submitted to CDE by June 30th.

V. ADJOURNMENT

Dr. Shelly Viramontez moved to adjourn the meeting at 11:25 a.m. Dr. Robert Bravo seconded and the motion carried, 8-0.