



**SUPERINTENDENTS' REPRESENTATIVE COUNCIL
MEETING MINUTES**

May 18, 2023

SCCOE SELPA AU Office
Zoom Conference

MEMBERS PRESENT:

- | | |
|--|---|
| <input checked="" type="checkbox"/> SELPA I – Sandra McGonagle | <input checked="" type="checkbox"/> SELPA IV – Nancy Albarrán |
| <input checked="" type="checkbox"/> SELPA II – Michael Gallagher | <input checked="" type="checkbox"/> SELPA VII – Kathy Alaniz for Gary Waddell |
| <input checked="" type="checkbox"/> SELPA III – Robert Bravo | <input checked="" type="checkbox"/> SCCOE – Mary Ann Dewan |

OTHERS PRESENT: Arthur Cuffy (SJUSD), Seth Reddy (SJUSD), Leo Mapagu (SELPA), Karen Santiago (SELPA), Marjorie Paeste (SELPA)

TIME CONVENED: 9:01 a.m. **TIME ADJOURNED:** 9:48 a.m. **RECORDER:** Marjorie Paeste

I. PUBLIC SESSION

A. Roll Call and Welcome Guests

The meeting was called to order by Dr. Robert Bravo at 9:01 a.m. Roll was taken by SELPA Exec Director, Mr. Leo Mapagu.

B. Hearing of persons wishing to address the Council

There was no one wishing to address the Council on any issues.

II. CONSENT ITEMS

A. Setting the Agenda

Dr. Michael Gallagher moved to approve the agenda as presented. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

B. Approval of Minutes from the February 9, 2023 Meeting

Dr. Michael Gallagher moved to approve the minutes from the February 9, 2023 Meeting. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

III. CLOSED SESSION at 9:05 A.M.

A. Evaluation of SELPA Executive Director

IV. OPEN SESSION at 9:26 A.M.

A. Report of Action/s taken in Closed Session

There were no reportable actions taken during the closed session.

V. ACTION ITEMS

A. SELPA Administrative Unit (AU) Budget for 2023-2024 based on an estimated revenue of \$1,872,813 to fund the SELPA AU

The SELPA AU budget for 2023-24 includes the yearly renewal cost for the SIRAS IEP system, operating expenses and supplies, and staff salaries/benefits. Dr. Michael Gallagher moved to approve the SELPA AU budget for 2023-24 as presented. Supt. Sandra McGonagle seconded and the motion carried, 6-0.



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B. Approval of certificated SELPA management personnel beginning 2023-2024 to coordinate grant activities.

The California Department of Education has notified the SELPA AU office of their intent to award the SELPA \$750,000 annually in grant funding for the next five years as part of Special Education Resource Leads Grant to help improve pupil outcomes as part of the Statewide Systems of Support. A fully grant-funded certificated position will be tasked to handle grant activities such as creating a training and implementation structure to support LEAs and families regarding the development of high-quality, standards-aligned, and growth-oriented IEP goals, implementing the statewide IEP template, assisting in the curation of evidence-based practices and resources for SCCOE, SELPA, district, and Charter school use. Supt. Sandra McGonagle moved to approve the addition of a certificated SELPA management personnel beginning 2023-23 to coordinate grant activities. Supt. Nancy Albarran seconded and the motion carried, 6-0.

C. Approval of Superintendents' Rep Council Meeting Calendar for 2023-2024

Dr. Michael Gallagher moved to approve the SELPA Superintendents' Rep Council Meeting Calendar for 2023-2024. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

D. Nomination and Election of SELPA Representative Council Chairperson and Vice Chairperson for 2023-2024

Dr. Mary Ann Dewan nominated and moved to approve Dr. Robert Bravo as the Chairperson of the SELPA Rep Council in 2023-23. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

Dr. Michael Gallagher nominated and moved to approve Dr. Gary Waddell as the Vice-Chairperson of the SELPA Rep Council in 2023-23. Supt. Sandra McGonagle seconded, and the motion carried, 5-0 and 1 abstention: Director Kathy Alaniz.

VI. INFORMATION/DISCUSSION ITEMS

A. Re-structuring of Santa Clara County SELPAs

Director Leo Mapagu shared that Dr. Anna Marie Villalobos and Lyndsy Rogers from FFF has held informational meetings with district directors, program specialists, coordinators, and fiscal representatives regarding the Santa Clara SELPAs restructure. A third meeting with CAC representatives is being scheduled for the month of June. It was noted that SELPA I CAC has expressed concerns about being de-localized. Dr. Michael Gallagher shared that SELPA II has drafted MOUs with the help of legal to maintain/preserve relationships among the district currently within SELPA II.

B. SELPA Executive Director's Updates

Director Leo Mapagu reported on the following:

- SELPA Local Plans: the Annual Service and Annual Budget Plan drafts have been sent to district program and fiscal representatives, as well as to the CACs for comments/inputs. These will be presented to the SELPA Executive Councils in June for approval, then submitted to CDE by June 30, 2023.
- SELPA LCAP Consultations: meetings are ongoing and several LEAs have already completed their LCAP consultations with the SELPA.



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- CALPADS EOY-3 and EOY-4: certification due date is July 28, 2023, with the Amendment window on July 29-August 25, 2023.
- IEP Implementation: SELPA created an Excel calculator with student SpEd services to assist in calculating IEP implementation bands for services provided in March and April. A resource Padlet is also provided to districts. Due date to CDE is June 30, 2023.
- CDE Compliance and Improvement Monitoring Process-Targeted: Targeted 1: Los Gatos & LGUHSD, Targeted 2: SCCOE (D) & Cambrian: Price, Targeted 3: Saratoga (D), Campbell (D), Campbell Monroe; In-Progress: Disproportionality Review, Student Record Review Policies, and Practices, and Procedures Review. Due date to CDE is also June 30, 2023.
- CDE Compliance and Improvement Monitoring Process-SigDis: 13 LEAs are involved; the Assurance Form has been completed. In-Progress: Selection of TA Facilitator, Convene CCEIS Team, Convene Educational Partners Group, Data Drill Down, Infrastructure Analysis, Policies, Practices, and Procedures Review, Case Study, Consolidation of Findings. Step 1 is due on June 30, 2023. CCEIS Plan is due November 30, 2023.
- CDE Compliance and Improvement Monitoring Small LEAs: Policies and Procedures Review (PPR) and the Educational Benefit Review (EBR) have been completed; the Student Record Review (SRR) is in progress. The due date for this is June 9, 2023.

VII. ADJOURNMENT

Supt. Sandra McGonagle moved to adjourn the meeting at 9:48 a.m. Dr. Michael Gallagher seconded, and the motion carried 6-0.